

Danish Parents,

It is very important to keep your contact information updated by notifying the school whenever any changes are made to your phone number or email address. CFISD utilizes a system called School Messenger to send phone, text, and email notifications to parents. Your information must be accurate in our database for you to receive these notifications.

**Phone Calls:**

School Messenger will automatically send any phone call notifications to the main phone number listed for the primary guardian in our database. The database is limited to only one notification phone number, so the district has established a way for parents to add additional phone numbers as needed directly through School Messenger. (See below)

**E-mails:**

If there is an email address listed in our database for both legal guardians, they will both automatically receive any email notifications that are sent by the school. Additional email addresses can be added by the parent through School Messenger. (See below)

**Text Messages:**

Text messages are only sent if you have logged into School Messenger and “opted in” to accept text messages from CFISD. If you have not done so, you will not receive any text messages that are sent.

**School Messenger:**

Information is available on the CFISD website for making changes to your contact information in School Messenger. Below is the link to the webpage that provides instructions for logging into and making changes to your information. You can also access this information by going to the district website: CFISD.net → Parents & Students → Contacts & Communication → School Messenger

<https://www.cfisd.net/en/parents-students/contacts-communications/schoolmessenger/#>

**Important Note:**

Please be advised that updating your information in School Messenger does not update information in the school database. It is important that you update your information in both places to ensure that you receive all notifications.

Please feel free to let us know if you have any questions about how to update your contact information. Thank you for your continued support.

Sincerely,

Danish Elementary

281-955-4981